

SNAP-A-PART FORMS REQUEST FORM NAME OR NUMBER: _____ ANY QUESTIONS, PLEASE PHONE: _____ SALES REP'S NAME: _____

PRINTS FOR: _____ QTY: M M M M EXACT QUANTITY NO OF PARTS NO OVERS SAMPLE PROVIDED RETURN SAMPLE PRICE SEPARATELY COMBO LOT _____ OF _____

PT	OVERALL SIZE		STUB	PAPER SPECIFICATIONS			INK COLORS								4TH COLOR OR BACKER	AS	PLANT USE ONLY
	WIDTH	DEPTH	SIZE POS.	COLOR	WT	KIND	BASE COLOR	AS	2ND COLOR	AS	3RD COLOR	AS					
1	X															CARBON - P = PATTERN S = STRIPE F = FULL T = TWO FACE OTHER SPECIAL CONSTRUCTION NOTES: BOOK BINDING TYPE <input type="checkbox"/> TRIAD <input type="checkbox"/> WRAP AROUND COVERS <input type="checkbox"/> FLYLEAF <input type="checkbox"/> BACKSTRIPPING NUMBER TO A BOOK _____ BOOK AT _____ PRINT COVERS <input type="checkbox"/> YES <input type="checkbox"/> NO NO. SIDES: _____ PADDING EDGE GLUE _____ OR _____ SETS PER PAD	
2	X																
3	X																
4	X																
5	X																
6	X																
7	X																
8	X																
9	X																
10	X																
11	X																
12	X																

COMPOSITION PRESS LOCKUP - YES NO

CAMERA READY PRINTED FORM NEGS. FURNISHED

CAMERA READY ARTWORK - NO SCREENS

CAMERA READY ARTWORK - WITH SCREEN OVERLAYS

SCREEN LOGO GRADUATED LASER SCREENS

PANTOGRAPH HOW MANY DIFFERENT AREAS? _____

CREATE NEW COMPOSITION - FACE CREATE NEW BACKER

LIGHT COMPOSITION LIGHT COMP.

MEDIUM COMPOSITION MEDIUM COMP.

HEAVY COMPOSITION HEAVY COMP.

PART-TO-PART CHANGES - LIGHT MEDIUM HEAVY

EXACT REPEAT JOB NO. _____

REPEAT WITH 1 - 2 LINE CHANGE

MEDIUM CHANGE

HEAVY CHANGE

CLOSE REGISTRATION BETWEEN 2 COLORS

CLOSE REGISTRATION BETWEEN 3 COLORS

MORE THAN ONE DENSITY FLAT SCREEN

EXTRA FEATURES MARGINAL WORDS STANDARD POSITION OVERPRINT MARGINAL _____

RED OTHER HOW MANY? _____ PREFIX / SUFFIX MARGINAL _____

CARBON SPECIFICATIONS STOCK (MEDIUM)

SPECIAL ORDER CARBON BLUE BLACK

LIGHTWEIGHT HARD INTENSE

PATTERN or STRIPE HOW MANY? _____ DIFFERENT? _____ WHICH PARTS? _____

SPECIAL INSTRUCTIONS _____

DELIVERY, PACKAGING & SHIPPING

DELIVERY REQUESTED - 20 15 10 6 4 WORKING DAYS _____

PACKAGING - STD SHRINK WRAP IN _____ NON-STD.: _____

SHIPPING - FOB FACTORY SHIP TO DEALER HOLD IN STOCK SHIP COMPLETE

DESTINATION SHIP TO CUSTOMER SPLIT SHIP _____ SHIP PARTIAL

NUMBERING - PUNCH/DRILL - EXTRA INTERIOR PERFORATIONS

CRASH PRESS NO HOLES _____

POSITION(S) _____ DIAMETER _____

NO. RESETS _____

PARALLEL TO STUB

RIGHT ANGLE TO STUB

MICR STATIC ONLY

1 ARABIC

2 ARABIC

GUARANTEED

C TO C _____ PARTS _____

HORIZONTAL PERFS PARALLEL TO STUB

FULL PARTIAL

NO. _____ NO. _____

ON PARTS _____ POSITION _____

VERTICAL PERFS RIGHT ANGLE TO STUB

FULL PARTIAL

NO. _____ NO. _____

ON PARTS _____ POSITION _____